

Step-by-step plan for Notification Portal for self-employed persons from abroad

As a self-employed person, do you have a temporary posting in the Netherlands? Avoid any risks and arrange matters in advance. Following the example of several other European countries, for a number of **7 sectors** it is now obligatory to register temporary postings in the Netherlands before the start of the posting. This duty to notify is part of the WagwEU (the Terms of Employment Posted Workers in the European Union Act). The only way to notify is through the online Notification Portal on **7 www.postedworkers.nl**, either in Dutch or English.

More Information

You can find more information about accepting and notifying a posting in the Netherlands on **7 www.postedworkers.nl**.

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Step 1: Preparing for your notification

Go to **7 www.postedworkers.nl** and ensure that you have the following information at hand: your own details, the details of your company, the business details of your service recipient, the scheduled start and end date of the service and the address of the workplace.

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Step 2: Logging in

Log in to the Notification Portal, using eRecognition or with your e-mail address and password, which you can request on the Notification Portal login page. You will find the Notification Portal at the bottom of the webpage.

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Step 3: Entering and sending the details

Enter the required details and send your notification. The service recipient in the Netherlands receives an e-mail requesting them to check whether the service has been notified correctly. The service recipient in the Netherlands can either approve or reject the notification.

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Step 4: Notification rejected by the service recipient in the Netherlands

If the notification needs to be amended, because you have entered the wrong details of the workplace in the Netherlands, for example, then the service recipient in the Netherlands will reject the notification and you will receive an e-mail. You must then amend the notification and resubmit it through the Notification Portal.

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Step 5: Notification approved by the service recipient in the Netherlands

If the notification is correct, then it will be approved by the service recipient in the Netherlands. Your notification is then complete and you do not need to do anything else with it, unless there are any changes.

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Step 6: Interim changes

If there is a change to your service in the meantime, for example if you are going to be posted to a different location, then you must enter this change in your notification through the Notification Portal, and the service recipient in the Netherlands must approve the notification again.

